**Power School Parent Portal and School Engage Information**

**What is the PowerSchool Parent Porta**l?

PowerSchool Parent Portal gives parents and students access to real-time information including attendance, grades and detailed assignment descriptions so that everyone stays connected.

**Where to Get Your Powerschool Login Information**

Before you can log in to the PowerSchool Parent Portal, you need your username and your password. If you do not have this information, please contact Mrs. Derksen or Mrs. Canuel in the office at Cooper’s Crossing School.

**How to Log In to PowerSchool Parent Portal**

1. To get started, log in to the PowerSchool Parent Portal by clicking on [https://ps.rockyview.ab.ca/public](https://ps.rockyview.ab.ca/public%20)

2. Enter your username in the first field.

3. Enter your password in the second field.

4. Click Enter.

The PowerSchool Parent Portal start page appears.

**How to Add a Student to Your Parent/Guardian Account**

Use this procedure to add one or more students to your parent/guardian account. You will need an Access ID and Access Password.

1. On main menu, click Account Preferences. The Account Preferences – Profile page appears.

2. Click the Students tab.
3. On the Students tab, click the Add icon to add a student to your parent/guardian

 account. The Add Student dialog appears.
4. Use the following table to enter information in the fields:

5. Click Submit. The Add Student Dialog closes. The newly added student appears under My Students. Additionally, an account changes confirmation email is sent to your email address.

**To register a new member of your family**

1. Login to the PowerSchool Parent Portal <https://ps.rockyview.ab.ca/public>
2. Click on SchoolEngage (at bottom of the list)
3. Can register new member of family by clicking “Add Student”
4. Then select the new student from “Students” tab and complete the 2018-2019 Student Registration form
5. Can confirm Demographic/School Confirmation information for other registered students
6. Can register for transportation (busing)
7. Can purchase replacement bus passes and miscellaneous transportation payments

**What is SchoolEngage?**

SchoolEngage is an online platform which allows Parents/Guardians to:

1. Register a student that is brand new to Rocky View Schools
2. Register new members of the family
3. Register student(s) for Transportation (busing)
4. Update/confirm their annual Demographic/School Confirmation information online Current Parents/Guardians: (already registered, pre-registered or dropped off a paper registration)