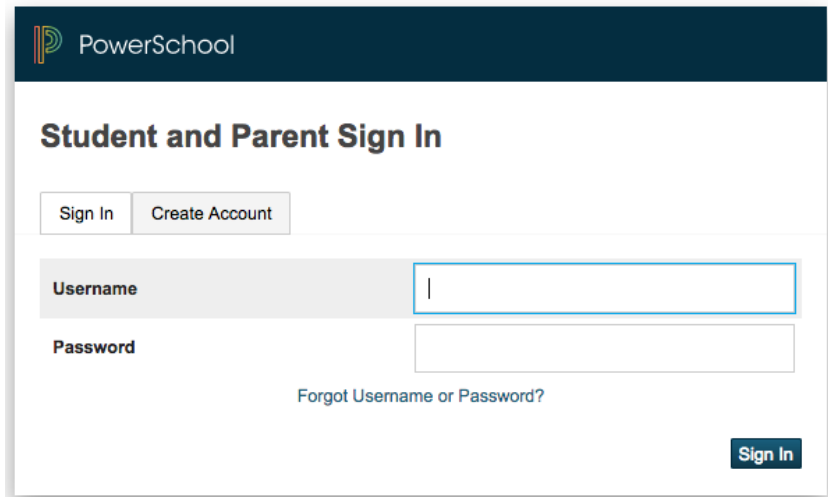# K-6 Parents
Navigating the PowerSchool Public Portal

Step 1: Log into the Public Portal on a computer, or through the web browser on a mobile phone, NOT through the PowerSchool app.

https://ps.rockyview.ab.ca/public

(If you do not have an account, click on the "Create Account" tab and follow the prompts to create account and add students). (Your school has sent letters home with specific information codes to add your students.)
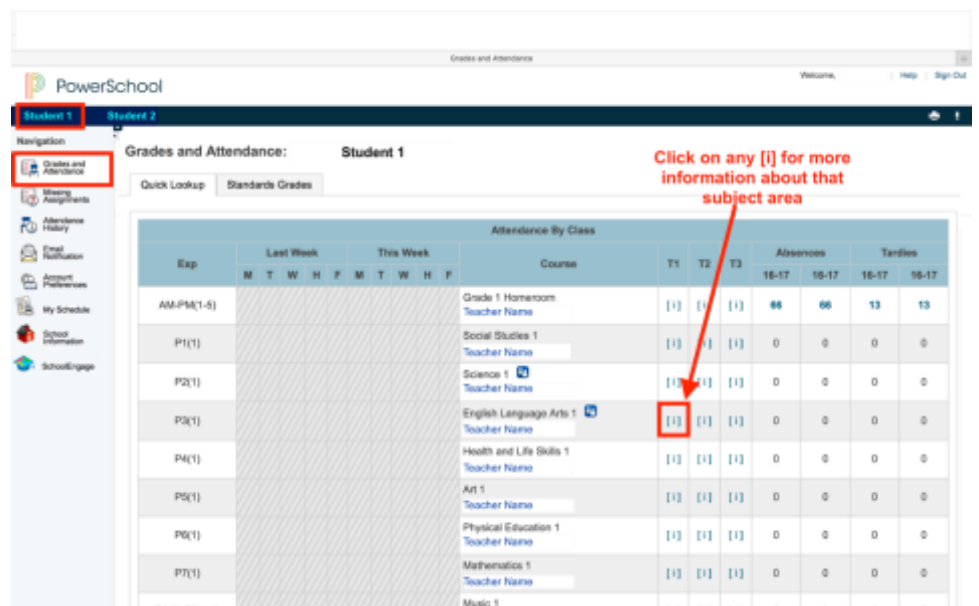

Step 2: Click on the name of the student in the blue horizontal bar.

Step 3: Click on the Grades and Attendance Tab in the left navigation menu.

Step 4: Click on the [i] icon to see more information about a specific subject.

A list of the student's assessments will appear under "PowerTeacher Pro Assignments".

Step 5: Check the legend at the bottom to discover the attributes/flags (collected, late, missing, exempt, absent, incomplete) that have been associated with each assessment.

Step 6: Click on the Standards icon to see which report card outcomes are associated with the assessment.

Step 7: If there is a speech bubble icon, click on the "View" button to see the Assignment description and/or an individual comment from the teacher.